

4 April 2020

**Information about cross-border waste shipments  
during the corona pandemic**

**GOES mbH, Neumünster, Germany**

**(Gesellschaft für die Organisation der Entsorgung von Sonderabfällen mbH)**

**Competent authority for the shipment of waste, federal state Schleswig-Holstein,  
Germany**

Processing of notifications:

1. Export from the federal state Schleswig-Holstein, Germany:  
We kindly ask you to send the documents to be submitted electronically. This can be done via email or via a secure data room. Upon request, GOES will provide you with a link to upload the documents for a notification to the secure data room. For this we ask that all documents are available as PDF or scanned as PDF. You can either upload an PDF with the entire notification or separate documents in an entire folder structure. An overview of the documents separated in content should be kept. The notification form and the contract must be signed.  
The notification documents are forwarded electronically by GOES in consultation with the receiving state authority. We accept receipts and other authorities' approvals in digital form. Additional requests will be raised and received by email.  
The certificate of guarantee must continue to be submitted to GOES in writing on paper.
2. Import to the federal state Schleswig-Holstein, Germany:  
GOES accepts electronically received notifications, whereby the signatures can be either scanned documents or a qualified signature. Subsequent requests and their answers are made exclusively by email. GOES sends confirmations of receipt and approvals electronically with a qualified electronic signature.

Carrying and transmitting transport documents:

1. Movement documents:  
Movement documents can be presented digitally using mobile devices. The scanned documents must either have a handwritten signature of the notifier or a qualified electronic signature. The signatures of the carriers are currently not required, however the carriers must be entered in field 8.  
The movement documents must be sent digitally (signed by hand or electronically signed) by the notifier, recipient and the disposal facility to all parties involved, unless otherwise specified by other authorities, to the following e-mail address:  
tfs@goes-sh.de.

Movement documents that are transmitted via the electronic data exchange must be managed via a suitable IT system, which ensure the stipulations regarding the electronic management of accompanying forms of the country working group on common waste IT systems dated 07/07/2014.

2. Consent from all competent authorities:

The consent of the authorities to be carried with the transport should also be digitally presentable, if the other participating authorities agree.

3. Annex VII documents:

The Annex VII documents can be managed digitally. For this purpose, a fully completed Annex VII form must be sent digitally by the person initiating it to the recipient, the receiving plant and the registered carrier. The signatures of those involved in the procedure, apart from the carriers, can be made by means of a qualified signature, if possible, or by hand. A signature of the carriers is not necessary.

It applies to all signatures that they must be legible or that the name of the signer must also be recognizable.

If you have any questions about the changed procedure in the notification procedure, please contact GOES by phone:

Mr. Bohlender: +49 (0) 4321/999 418

Ms. Achenbach: +49 (0) 4321/999 422

Ms. Petersen: +49 (0) 4321/999 410

or via email at:

[tfs@goes-sh.de](mailto:tfs@goes-sh.de)